



HOME SCHOOL AGREEMENT

At Cubitt Town Primary School we believe that all sections of the school community have an important part to play in ensuring that children achieve their potential in a safe and caring environment.

We ask all parents to read and sign this Home School Agreement. In signing this Agreement you are making a commitment to positively supporting your child's education and learning.

NAME OF PUPIL: _____

CLASS: _____

NAME OF PARENT: _____

Please read each section carefully, and then sign each section of the Agreement.

ATTENDANCE

The school hours and dates are on our website. It is a requirement that children attend school each day at the stated times. It is your responsibility to make sure they arrive at school and are collected at the stated times.

Any absence must be notified to the school office by 8.30am on the day of the absence, and the reasons given.

The school reserves the right to make home visits to children who are absent from school as part of our safeguarding responsibilities.

If your child is absent or late on a repeated and persistent basis we will call you in for a meeting. If the pattern of absence continues we will refer the case to the Council's Attendance Team, who may decide to impose a penalty notice and a fine.

Any child who attends school and has a swimming lesson that day is expected to go swimming unless they have a signed doctor's note stating they are unable to swim for medical reasons. Spare swimming costumes will be provided for those children who do not bring their own.

Governor's Policy on leave of absence from school in term-time

Parents are expected to organise family holidays during school holiday periods. Tower Hamlets Education Authority has advised that holidays and extended leave should **not be authorised**. There is **no right** to take a holiday or to go on extended leave in term time. The school is **not obliged** to agree to time off.

The governors would expect applications for leave in term time to be refused. However, in very exceptional circumstances, discretion may be appropriate, although this will very rarely happen. Where leave is agreed exceptionally, no more than 5 days will normally be agreed.

Parents wishing to apply under exceptional circumstances must complete a form available from the school **at least** 10 days before the proposed date of travel. All applications will be considered carefully, including how they may affect the child's educational progress as absence during term time can be educationally damaging. Holidays and extended leave **should not be** taken in term time and these requests will be refused.

In the very rare cases where leave may be agreed exceptionally, parents will be asked to confirm the date of return with the return tickets before the leave is approved. Pupils should be away for no longer than is strictly necessary. Up to 5 school days can be agreed but this is the maximum and it is expected the child will be absent for the shortest period necessary.

It is the parent's responsibility to ensure that, if permission is granted, the child returns to school on time. If a child does not return to school after 4 weeks of permitted absence, their name will be removed from the school's roll from the start of absence. Parents will then have to reapply for admission when they return. A place may not be available at the school in the future.

ATTENDANCE	SIGNATURE
I will ensure that my child will attend school every day, and understand that I must report any absence by telephone by 8.30am	
I will ensure my child is not late to school and I will collect my child on time	
I have read and noted that all family holidays must be arranged out of term-time	

HOME LEARNING

At Cubitt Town Primary School we believe that doing some learning at home outside of school hours helps parents and carers understand what your child is learning at school and involves you in their learning. We know that children who are supported to do some home learning make better progress and develop more positive attitudes to their learning.

The most important way that you can support your child's learning is to read with them every day.

You can read to them, listen to them read to you, and ask them questions about the book you are reading. You can read the books they bring home from school, their Bug Club books, or books you have at home. Reading - in any language - helps a child to learn in many important ways.

In Nursery, parents/carers will be asked to support their children to practice their phonics sounds and to extend their learning at home through the parent portal of the EYFS online observation system.

In Reception, children take home a phonics reader every Monday which they need to read aloud to an adult or older sibling every night and return on Friday. They will take home a sound writing practice sheet each day. Children will also choose books to take home from the classroom reading corner. Children will be given a 'word of the week' homework sheet every Friday, with fun activities to help them read and write high frequency irregular words.

In KS1, children will bring home a phonics reader every Monday which they need to read aloud to an adult or older sibling every night and return on Friday. They will bring home a sound writing practice sheet on those days a new sound is taught. Children will also choose books to bring home from the classroom reading corner. A weekly spelling list will be given and spelling tested the following week, and scores will be shared with parents. Children will also have weekly maths homework and, in Year 2, weekly comprehension homework. The expectation is that children will read for at least 10 minutes every night, and parents are expected to sign reading journals daily.

In KS2, children are expected to read at home every night using books that have been assigned to them based on their Accelerated Reader level. Parents are expected to sign their children's reading journals each evening. All children will also be expected to complete regular homework in a range of subjects. The amount increases progressively as the children move up the school.

HOME LEARNING	SIGNATURE
I will read with my child every day	
I will support my child to complete their home learning	

LOCAL SCHOOL TRIPS

During your child's school year they may be invited out or their individual class teachers may decide to arrange local trips, i.e. to the Mudchute Farm or Greenwich.

We ask you to sign the consent form giving permission so your child can be involved in these activities – all events will have a Risk Assessment completed by the visit leader.

More specific trips will require individual consent forms and these will be sent to you accordingly.

LOCAL SCHOOL TRIPS	SIGNATURE
I give permission for my child to go on local school trips	

UNIFORM

We expect all children to wear uniform to show their pride in being a member of the school community. The Cubitt Town Primary School uniform has been chosen for comfort, smartness and easy care.

Children must wear school uniform every day. This includes blue jumpers or sweatshirts. Hoodies, or tops in other colours, are not acceptable and cannot be worn in school. For safety reasons children must wear closed shoes or trainers every day. These can be black, white or navy.

Jewellery must not be worn in school with the exception of flat-faced, non-Smart watches, and small stud earrings. Hoop or drop earrings will be removed as they are not considered safe when children use our play and sports equipment.

Children must not wear makeup or nail polish to school. Hair that falls below the shoulders needs to be tied up, for safety reasons.

If your child does swimming as part of their PE lessons they must bring their swimming costume and towel on the day of their swimming lesson. Any child who does not bring theirs will be given a school costume to wear.

Cubitt Town Primary School was created in April 2022 when the former Infants and Junior Schools amalgamated. Pupils are permitted to wear the uniforms of these former schools for the following school year. From September 2023 we expect all pupils to wear the new Cubitt Town Primary School uniform.

UNIFORM	SIGNATURE
I will make sure my child wears their school uniform each day and complies with the rules on hair, jewellery and make up.	

CODE OF BEHAVIOUR

At Cubitt Town we believe that we should care for each other, share with each other and treat everyone as we would like to be treated - with consideration and respect. Bullying, swearing, name calling, racial and homophobic abuse are unacceptable.

We do not believe that disagreements can be solved by fighting or other forms of physical violence - we use words to resolve problems. Problems between children are normally sorted out quietly with the class teacher, or the teacher on duty if the incident takes place at playtimes.

Serious behaviour incidents are recorded and referred to the Senior Leadership Team. Parents will be informed of serious behaviour incidents and may need to come into school to attend a meeting. Children can be subject to internal exclusion (exclusion in school) or fixed-term exclusion (where children are not permitted to be in school for a specified time). If the child is considered to be a danger or threat to themselves or others they may need to be sent home.

Full details of our Behaviour Policy can be found on the school website.

BEHAVIOUR	SIGNATURE
I understand that the school will monitor and manage my child's behaviour in accordance with the Behaviour Policy	

INTERNET PERMISSION

As part of the school's ICT curriculum, we wish to offer pupils throughout the school the opportunity to use the internet for some independent project or research work. The internet is a means of communication across the world. It enables pupils to explore information on the World Wide Web. The World Wide Web consists of millions of pages of information made available by the government, libraries, museums, arts galleries, schools and other organisations. Some of this information is very useful.

The internet also enables pupils to use electronic mail (email). Email is a way of sending messages from one person to another via the Internet. We would like your son/daughter to be part of a class email project.

We also have an Acceptable Use Policy, which sets out use for teachers and pupils when using the internet.

USE OF INTERNET AT SCHOOL	SIGNATURE
I give permission for my child to use the internet for class and independent work	
I support the Internet rules that the school has set	
I understand that pupils will only be allowed to write to each other or people selected by the school	
I grant permission for my child to have use of the class email address	

PERMISSION TO USE YOUR CHILD'S IMAGE

As part of our teaching we take photos, videos and sound recordings of the children at our school. We use these as evidence of the children's learning. Occasionally we may use these images in school publications, on our website and on our school Twitter account. We also use an app called Class Dojo to communicate to parents, and we upload photos and videos here to share with parents - for example, after school trips or sports events. We are asking for your permission to use these images on these platforms.

USE OF IMAGES	SIGNATURE
I give permission for photos of my child to be used in school	
I give permission for videos of my child to be used in school	
I give permission for audio of my child to be used in school (e.g. for school radio)	
I give permission for my child's image to be used on Class Dojo	
I give permission for my child's image to be used on the school website	
I give permission for my child's image to be used on the school Twitter account	